

Rapid Instructional Design

A one day workshop for “accidental” trainers

The Rapid Instructional Design workshop takes a performance-based approach to the essential principles of good training design. There’s no in-depth theory here! Just the critical principles you need to build training in a hurry. You’ll explore and adapt these principles through planning tools, job aids, and checklists that will assist you in developing training that improves performance. As a result, you’ll get a ton of useful tips, tactics, and strategies that will improve your training results right away. Ideal for accidental trainers!

After the workshop, you’ll be able to:

1. Analyze your target learner’s needs and performance requirements
2. Determine processes and procedures for high performance
3. Prioritize your training content so you focus on the material that matters
4. Write performance-based learning objectives for your training
5. Design effective practice exercises that encourage transfer of learning back to the job
6. Layout training plans that accelerate learning and performance
7. Design training evaluation processes that measure training effectiveness

Who should attend?

Part-time trainers, e-learning developers, technical trainers, subject matter experts, team leaders with training responsibilities, program managers, project managers, technical or administrative leaders, etc.

Workshop topics include:

- The six reasons for NOT training; and the **one** reason for training.
- 8 steps to training design
- Figuring out performance expectations of your trainees
- Focus on the need to know, what to do, and how well to do it
- The secret to writing objectives
- The critical six learning methods
- Principals of learning in adults – what to do
- Evaluating your success

Contact:

Dan Topf, CPT 641-351-5510 or DanTopf@MDI-Learning.com www.mdi-learning.com

MDI
MANAGEMENT
DEVELOPMENT
INTERNATIONAL, INC.



**Certified
Performance
Technologist**